United States Department of State

Foreign Affairs Manual

14 FAM – Logistics Management

Change Transmittal: LOG-135
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14 FAM 520
TRAVEL AUTHORIZATION

Changes

1. This Change Transmittal issues, in addition to editorial changes, the following revision to subchapter 14 FAM 520:

   - **14 FAM 523.2-6, Commerce/Foreign Commercial Service (FCS)**: This is a new section that provides Foreign Service employees of the Department of Commerce/Foreign Commercial Service (FCS) with information regarding travel authorizations by their agency.

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.

3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

4. The office responsible for the material in this subchapter is the Office of Logistics Management (A/LM). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 14 FAM 520 (CT:LOG-108; 10-14-2011) and insert new subchapter 14 FAM 520 (CT:LOG-135; 11-05-2012).

2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:LOG-135, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).

3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.